

Executive (KACC) Board Meeting
KARVES Administrative Board of Control Meeting
Thursday, August 12, 2021
Kankakee Country Club, 6:00 p.m.

Members Present

Beecher – Ashley Belt
Bradley-Bourbonnais – Matthew Vosberg & Todd Kuntz
Central – Tonya Evans
Grant Park – John Palan (KACC Chair) & Holly O’Nions
Herscher – Richard Decman (KACC Vice Chair) & Laura Rewerts
Kankakee – Darrell Williams
Momence – Shannon Anderson, Sandra Illum (KARVES Secretary)
Peotone – Steve Stein and Richard Uthe (KARVES Chair)
St. Anne – Charles Stegall and Kurt Moranz

Executive Director – Matthew Kelley
Assistant Director /Principal – Timothy Guerin
Dean/Special Projects Coordinator – Lucas Papineau
KARVES-KACC Finance – Daniel Gesell
Recording Secretary – Alice Argyelan

Absent: Manteno, Regional Office

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on August 12, 2021 at 6:02 p.m.

PUBLIC COMMENT

Mr. Kelley welcomed everyone to the meeting, especially Ashley Belt and Holly O’Nions, our newest Board Representatives, and a group of local Firefighter/EMT/EMS/Hospital professionals from our region.

CONSENT AGENDA

1-9) A motion was made by Ms. Illum, seconded by Ms. Evans at 6:03 p.m. approve the Consent Agenda including approval of minutes From July Regular Session of the Kankakee Area Career Center, Minutes; the May Regular Session of the KARVES/KACC Combined Board of Control and Executive Committee, Accounts Payable, Financial reports, and accept resignations and new hires as noted on the Consent Agenda.

KCC UPDATE

10) No Update Provided

DIRECTOR’S REPORT/DISCUSSION ITEMS

11) Mr. Kelley reported on the following topics:

- a. COVID19 Relief Funds Kankakee County: Mr. Kelley updated the board on his efforts to secure a portion of the \$23 million fund the County is receiving. He has been attending committee meetings, have prepared a short presentation with his request. Mr. Kelley stated

he will continue to work with Chairman Wheeler and the Board and apprise KARVES/KACC Board on outcomes.

- b. Mr. Kelley reported on several meetings between KACC Administration, Fire-Rescue-EMR Instructor, and Firefighter-EMS and Healthcare Professionals concerning the potential for expanding our program to a Fire-Rescue-EMT Basic program. Ed Leeson, KACC Instructor presented the board with a copy of the proposal written by Chief O'Brien, Manteno FD, highlighting the potential for this program. A variety of professionals in attendance spoke, addressing the fact of the dire shortage of EMT's in the community and the detrimental effect it has on public safety. Several excellent questions were asked by the board, answered by attendees. Planning for a potential class for 2022-2023 will continue, with the Board being updated at future meetings. Mr. Kelley and the Board thanked our Fire-Rescue-EMS Professionals for all they do within their communities and the support for KACC and our programs.

DISCUSSION/ACTION ITEMS

- 12) Election of KARVES Executive Officers for 2021-2022 Term Beginning November 2021: A motion was made by Ms. Rewerts, seconded by Ms. Evans at 6:52 p.m. to elect Richard Uthe as Chairman, Sandra Illum as Secretary and table the election of a Vice Chair until the November 2021 meeting. Motion carried by unanimous roll-call vote.
- 13) Discuss/Approve KACC Reopening Plan: Mr. Kelley called everyone's attention to the correspondence highlighting our plan for reopening. KACC faculty, staff and students did a fabulous job last year with masks, mitigation and contact tracing. A motion was made by Ms. Illum, seconded by Ms. Evans at 6:56 p.m. to accept the KACC Reopening Plan as presented. Motion Carried by unanimous voice-vote.
- 14) Approve Annual Bus and Driver Lease Agreements with Cardinal Bus Lines: Mr. Kelley reported KACC Bus Driver, Swede Hamlyn "hung up his keys" this year. KACC has been working with Cardinal Bus Lines and is very delighted with their service and consistency in pricing. A motion was made by Ms. Illum, seconded by Mr. Moranz at 6:57 to approve KACC Annual Bus and Driver Lease Agreements. Motion carried by unanimous roll-call vote.
- 15) Review and Final Approval of KARVES and KACC Annual Budgets: Mr. Kelley reviewed the budget for each entity in detail, highlighting revenue and expenses for the upcoming year. A motion was made by Mr. Moranz, seconded by Mr. Williams at 7:03 p.m. to approve the KARVES and KACC Final Budgets. Motion carried by unanimous roll-call vote.
- 16) Review and Approve 2021-2024 KACC Teachers Collective Bargaining Agreement: Board members were provided an advance copy of the CBA. A motion was made by Ms. Illum, seconded by Ms. Evans at 7:04 p.m. to approve the 2021-2024 KACC Teachers Collective Bargaining Agreement as presented. Motion carried by unanimous roll-call vote.
- 17) Approve Wage Increase for all KACC non-faculty personnel hired prior to May 26, 2021: A motion was made by Ms. Evans, seconded by Ms. Illum to approve a wage increase in the amount of 3.75% to KACC non-faculty personnel hired prior to May 26, 2021. Motion carried by unanimous roll-call vote.
- 18) Approve Administrative Contract Renewals for Mr. Timothy Guerin, Principal and Mr. Lucas Papineau, Dean of Students/Special Projects Coordinator: A Motion was made by Ms. Illum, seconded by Mr. Moranz to approve the employment contracts reflecting a one-year term and 3.75% wage increase. Motion carried by unanimous roll-call vote.

INFORMATIONAL ITEMS:

- 19) Principal's Report: Mr. Guerin welcomed everyone and expressed his appreciation for attending and supporting KACC. Mr. Guerin reported this summer been all about planning, planning, planning.

- a. Teacher Association Leadership Team and KACC leadership met on August 4th to develop the reopening plan.
- b. First day of teacher attendance was today. Ms. Linda Jasmin and Mr. Guerin presented an Institute which, focuses on school improvement, school culture, promoting KACC5 to support engagement and create a rich culture emulating community needs while creating productive citizens. Additionally, there was a component related to our school improvement plan – deemed the Daily 5 – comprised of researched instructional norms based on instructional strategies.
- c. First day with students is Monday, August 16.
- d. Initial KACC Principal’s Day will be held on September 30. All attending school Principals will be invited.

20) Special Projects Coordinator/Dean of Students: Mr. Papineau reported he has also been in a planning stage. Some of the highlights include:

- a. AP Summit North: Mr. Papineau received lots of good information during this conference. It was especially nice it did not focus on COVID but on ideas to move forward and through to a good year ahead.
- b. Discipline policies have been reviewed and updated. Driving policies had the most overhaul as KACC will not allow students to drive to/from campus except for rare instances/exceptions.
- c. Mr. Papineau and Ms. Pena have reached out to all attending school counselors and requested IEP and 504 information. This information will be shared only with the students’ instructors so they can better serve students to ensure success.
- d. The first Counselor meeting is being planned for the first week of September. Currently, Mr. Papineau is looking for space to hold a large group. Ms. Pena will share with counselors information concerning the new Career Services department at KACC and the additional student support services they will provide.
- e. Dual Credit planning for 2021-22 is underway.
- f. Mr. Papineau continues to attend weekly SOPPA weekly webinars.
- g. Two new Chromebook labs were delivered. Some classes are sharing the labs which will work out great considering we cannot afford to have one lab in each classroom.

ADJOURN:

There being no further business a motion was made by Ms. Illum, seconded by Ms. Reick at 7:07 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System’s Administrative Board of Control and Kankakee and Kankakee Area Career Center’s Executive Committee. Motion carried by unanimous voice-vote.

As Recorded By: _____

Sandra Illum, KARVES Administrative
KARVES Board Secretary

Attested:

Richard Uthe
KARVES Board Chairman