

Executive (KACC) Board Meeting  
KARVES Administrative Board of Control Meeting  
Thursday, March 11, 2021  
Meeting Via Zoom Platform, 6:00 p.m.

*Members Present*

Bradley-Bourbonnais – Dr. Scott Wakeley  
Central – Tonya Evans  
Herscher – Jacqueline Reick  
Momence – Shannon Anderson, Sandra Illum (KARVES Secretary)  
Peotone – Steve Stein and Richard Uthe  
Regional Superintendent – Frank Petkunas  
Kankakee Community College – Dr. Michael Boyd and Dr. Kiana Battle

Executive Director – Matthew Kelley  
Assistant Director /Principal – Timothy Guerin  
Dean/Special Projects Coordinator – Lucas Papineau  
Recording Secretary – Alice Argyelan

*Absent: Beecher, BBCHS, Kankakee, Manteno, St. Anne*

Minutes

The regular meeting of the Kankakee Area Career Center (KACC) Executive Committee and Kankakee Area Regional Vocational Education System (KARVES) Administrative Board of Control, Kankakee County, State of Illinois called to order on March 11, 2021 at 6:01 p.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1-4) A motion was made by Dr. Wakeley, seconded by Ms. Illum at 6:03 p.m. to approve the Consent Agenda, including minutes from the Regular Meeting of the Kankakee Area Career Center held February 11, 2021; Minutes from the Regular Meeting Session of the KARVES/KACC Combined Regular Meeting held on November 12, 2020; and, accounts payable and financial reports. Motion carried by unanimous roll-call vote.

GUEST SPEAKERS

Mr. Kelley introduced members of Riverside Healthcare with whom he has been collaborating on a new opportunity for our health occupations students. Attendees included Tim Westin, Manager of Employment and Workforce Planning; Lauren Short, Vice President of Human Resources and Becky Hinrichs, Director of Volunteer Services. Ms. Hinrichs spoke about the goal of improving partnerships between Riverside and high schools to create a pipeline of talent. She expressed the value of high school students knowing what careers and opportunities are available throughout the Riverside Healthcare system – both clinical and non-clinical careers. Phil Kambic was an example of “growing your own” as Mr. Kambic began fresh out of college in the IT department, continued his education and development and now serves as the hospital’s CEO. Continuing education is encouraged at Riverside for all their

employees. Mr. Westin presented an interactive file to assist high school students in navigating myriad opportunities and career pathways with Riverside Healthcare, beginning with the hospital's mission statement. The presentation was excellent and demonstrated how students can "Choose your own adventure" as they navigate through clinical and non-clinical careers. The slides also contain links to Riverside's job boards, social media, etc. Mr. Westin stated they have many entry-level positions for young people to begin their career. Recently they hired several high school students in their dietary program. Ms. Short spoke about the volunteer services available through Riverside Healthcare. These opportunities are not a formal employee role. Volunteers range in age from 14 to 94; the "whole gamut" of ages. Opportunities, according to Ms. Short, are available in non-patient care rolls as well as patient centric. Ms. Short reminded everyone this hospital system has facilities covering 30 square miles, from as north as Frankfort and as south as Watseka. Mr. Short then explained the new internship program between KACC and Riverside. The eight-week program will welcome up to eight KACC seniors who have been recommended by their instructors. KACC will be putting 16 students through an internal interview panel, recommend 12 to Riverside for their team to interview and make their selections. Ms. Short stated they hope this program can expand in the future and become more prominent. There may also be job-shadowing opportunities become available, comprised of a one-day, one-time experience. Mr. Kelley thanked everyone from Riverside for working to develop this program. It should be a win-win for both the hospital and our students.

#### KCC Update

Dr. Michael Boyd opened his portion of the meeting sharing a story of a specific student from Tripoint High School, who now attends KCC and the impact the Career Coach program in helping her make decisions about her education/career path. Dr. Boyd reminded everyone this program was developed in partnership with KCC, KACC, Kankakee Economic Alliance and Workforce Board. Dr. Boyd encouraged everyone to share this platform with students. Dr. Boyd spoke of a virtual Career Path Option event to be held via YouTube. New videos have been completed for every program offering. While the preference is welcoming 250 students to campus, this virtual event is still a wonderful program. Dr. Boyd thanked Senator Pat Joyce and former State Rep Parkhurst for helping secure funds for a large renovation at the college. Nucor Steel has also been instrumental. Phase I should be complete this summer. It will be a very "Dynamic environment." The Equity, Diversity and Inclusion Center is complete. This EDI Center will have components including coaching, mentoring, guidance and just a great place to hang out. Whitney Mittons, Coordinator of Equity, Diversity and Inclusion is leading these efforts. Dr. Boyd was delighted to report KCC is "Open for business." As far back as March of last year, there has been a target to be back with students following Spring break. Planning was consistent and faculty, staff and students are back in full force. Dr. Boyd wrapped up his comments by introducing Dr. Kiana Battle, Vice President of Academic Affairs for KCC. She will be the Ex-Officio representative to the Kankakee Area Regional Vocational Education System Board of Control moving forward. Dr. Battle shared her history and passion for career and technical education, thanked Messrs. Kelley and Guerin for taking time to meet to discuss goals and program initiatives; and, stated she looks forward to meeting everyone in person soon. Mr. Kelley congratulated Dr. Battle and thanked her and Dr. Boyd, stating KCC is always readily available to KACC.

#### DIRECTOR'S REPORT/DISCUSSION ITEMS

- 5) Mr. Kelley reported on the following topics:
  - a. KACC was delighted to welcome State Senator Patrick Joyce and State Representative Jackie Haas to the career center. Mr. Kelley provided them with a tour of the facility, then met over lunch to discuss legislation. Mr. Kelley then took Senator Joyce and Representative Haas to the KACC House 22 currently under construction. They were "astonished" as to the quality and caliber of the students' work and said they were excited to see what students are doing at KACC.

Mr. Kelley stated he hopes to stay on our local legislators' radar so they will keep KARVES, KACC and CTE in mind when they are voting on future pieces of legislation.

- b. CTE Board of Education Survey: Mr. Kelley spoke briefly to on this topic and expressed his hopes to gauge the needs, plans and concepts of CTE on a more regional level. Mr. Kelley's primary goal is to help students be successful and ensure communities and employers know the value of what a student learns and earns during their time at KACC. Whether it be a professional certification or dual college credit, accompanied by workplace skills, our students are prepared for entry-level careers and to continue their education. The false narrative that CTE students won't go on to college needs to be replaced with general knowledge that CTE students do move on to advanced education and training. More surveys will be developed and shared with local chambers of commerce, Economic Alliance and Workforce Boards.

#### DISCUSSION/ACTION ITEMS

- 6) Resolution to Participate in TRS-SSR: This program is an additional opportunity for faculty to opt-in for payroll deduction to increase funds going to their TRS pension. A motion was made by Ms. Illum, seconded by Dr. Wakeley at 6:43 p.m. to approve the Resolution to Participate in TRS-SSR program. Motion carried by unanimous roll-call vote.
- 7) KARVES/KACC Fiscal Year 2022 Meeting Schedule: A motion was made by Ms. Illum, seconded by Mr. Uthe at 6:44 p.m. to approve the KARVEES/KACC Fiscal Year 2022 Meeting Schedule as presented. Motion carried by unanimous roll-call vote.
- 8) Rehire of Dean of Students/Special Population Coordinator: Mr. Kelley spoke to the value of the work being done by Mr. Papineau. As KACC is moving into CBA renewal with faculty, no increase in wage is being requested at this time. A motion was made by Dr. Wakeley, seconded by Ms. Reick at 6:45 p.m. to rehire Lucas Papineau for FY2022 school year. Motion carried by unanimous roll-call vote.
- 9) Counselor/Career Coach for FY2022: Mr. Kelley spoke about this proposed new position for KACC. Mr. Kelley highlighted the value for students, including helping them learn how to market themselves, create alternative plans if they decide on a different career/educational track, help students become familiar with resources and how to navigate them. Mr. Kelley stated KACC has 340 seniors, 189 who will have a two-year diploma, are prepared for entry-level work and/or hand off to the community colleges, military, and positively transition past high school graduation. Dr. Boyd encouraged Mr. Kelley to reach out to him and KCC to potentially share resources with KCC's Career Services Center.
- 10) Preliminary Enrollment Numbers/Staffing Levels for Fiscal Year 2022: Mr. Guerin stated there are 870 students preliminarily enrolled for next year. This number is only 20 less than pre-pandemic numbers. Everyone at KACC is looking forward to welcoming those students next year.
- 11) Director's Annual Review: Mr. Kelley stated he will be meeting with Dr. Palan next week to share the review.
- 12) Negotiations Committee: A motion was made by Dr. Wakeley, seconded by Ms. Reick at 7:00 p.m. to approve KACC Negotiations Team of Lisa Harrod, Steve Stein and Charles Stegall. Motion carried by unanimous roll call vote.

#### INFORMATIONAL ITEMS:

- 13) Principal's Report: Mr. Guerin spoke on the following topics:
  - a. School Resource Officer: Mr. Guerin highlighted positive activities and work in which Deputy Powell is engaged at KACC.
  - b. Internship Update: Mr. Guerin informed the board of the fine work of Ms. Luedtke and Ms. Mattox in arranging for C.N.A. Clinical opportunities for our students. Additionally, there are 17 Auto Technology student involved in internship. Early Childhood Education program is also working with local daycare centers for intern opportunities.

- c. National Technical Honor Society: There were 73 students inducted this year. Mr. Guerin thanked local school districts for sharing these student accomplishments with their local media sources.
  - d. Program Meetings: Program meetings with all faculty members are completed. Special mention was made of Welding Technology being awarded a \$25,000 grant and Mr. Gall's efforts in this regard.
  - e. Student Awards Ceremony: This ceremony will be held in person with students and their parents.
  - f. KACC Graduation Program: A virtual ceremony will be developed to highlight all two-year KACC graduating seniors.
- 14) Special Projects Coordinator/Dean of Students: Mr. Papineau thanked Mr. Kelley, Mr. Guerin and the Board for the positive comments regarding his performance and value to KARVES/KACC. Mr. Papineau also reported on:
- a. Normalcy: Mr. Papineau stated things are slowly returning to a more normal environment.
  - b. Driving/Parking: KACC's physical plant is not set up for the vast amount of student drivers during this COVID19 environment. Getting students in and out of the parking areas has been challenging and very time consuming.
  - c. Sophomores Seeking Success: Mr. Papineau gave a brief update on this program, stating there was good feedback, but not as well attended as he had hoped.
  - d. 8<sup>th</sup> Grade Career Awareness: This event, typically held at Quality Inn and Suites, will be held virtually this year. There will be career cluster videos and an incentive program developed for home district teachers for engaging students to complete the virtual event. There is a lot of legwork left to do prior to release April 12.
  - e. Student Services: Collaboration with District Counselors is ongoing. The most recent meeting was the end of February.
  - f. Dual Credit: Mr. Papineau complimented KCC's new online component for Dual Credit, stating it has helped streamline the process.
  - g. Technology Planning FY2022: KACC faculty has really embraced technology this year and are already requesting new technology upgrades for next year. Mr. Papineau will work with everyone to implement advanced technologies available.

ADJOURN:

There being no further business a motion was made by Ms. Illum, seconded by Ms. Reick at 7:07 p.m. to adjourn the meeting of the Kankakee Area Regional Vocational Education System's Administrative Board of Control and Kankakee and Kankakee Area Career Center's Executive Committee. Motion carried by unanimous voice-vote.

As Recorded By: \_\_\_\_\_  
Sandra Illum, KARVES Administrative  
KARVES Board Secretary

Attested: \_\_\_\_\_  
Richard Uthe  
KARVES Board Chairman