

Executive (KACC) Board Meeting
Thursday, February 11, 2021
KACC Multi-Purpose Room and Zoom Platform

Members Present

Beecher:	Brad Cox	Bradley:	Brian Wright
Central:	Tonya Evans	Herscher:	Richard Decman, Chairman Pro-tem
Manteno:	Lisa Harrod (8:36 am)	Momence:	Shannon Anderson
Peotone:	Steve Stein	St. Anne:	Charles Stegall
Reg. Office:	Gregg Murphy		

Absent: Grant Park, Kankakee

Minutes

The Regular Meeting of the Kankakee Area Career Center Executive Committee, Kankakee County, State of Illinois was called to order February 11, 2021 at 8:32 a.m.

PUBLIC COMMENT

None

CONSENT AGENDA

- 1) Motion made by Mr. Anderson, was seconded by Mr. Stein at 8:33 a.m. to approve the Consent Agenda, including the minutes of the January regular meeting of the KACC Executive Board. Motion carried by unanimous roll-call vote.
- 2-5) Motion made by Mr. Cox, was seconded by Mr. Anderson at 8:34 a.m. to approve the Accounts Payable; Financial Reports; Accept Resignation of Gina Martell, Part-time Cosmetology Instructor; and Re-hire Rosalia Pizano, Part-time Cosmetology Instructor. Mr. Kelley spoke briefly about the return of Ms. Pizano, who was originally hired the beginning of this past school year and left on good terms. As a brand new instructor, dealing with COVID and her new family, she chose to leave. The part-time position is a much better fit for her. Motion carried by unanimous roll-call vote.

DIRECTOR'S REPORT

- 6) Mr. Kelley provided brief overviews of the following:
 - a. Leadership Team Meeting: Mr. Kelley expressed his gratitude to the KACC Executive Board Leadership for meeting with him last week. There will be more information forthcoming.
 - b. KCC Career Coach Meeting: The Career Coach program seems to be moving along well. KARVES, an integral partner in this platform rollout has been used for Sophomores Seeking Success, 8th Grade Career Awareness Days and Emerging Workforce programs.
 - c. Cosmetology Summer Program Expansion: Beginning this summer, incoming sophomores and first-year seniors are able to register and begin earning their training hours in Cosmetology. This will be a nice benefit and jump-start to earning their 1,500 hours required by IDPR.
 - d. Bi-annual ISBE Desk Audit: Mr. Kelley informed the board this audit with ISBE Consultant Kristine Valentine was conducted yesterday. Overall, Ms. Valentine is very

pleased with KARVES. The only item of mention is discerning if the instructors at home districts have proper credentials for the CTE courses they are teaching. KARVES will follow up on instructor credentials and report to the home districts.

- e. KARVES District Board of Education Survey: Mr. Kelley explained KARVES is working on developing three individual surveys. The target audiences for these surveys include home District BOE Members, Chambers of Commerce Members, and the third, designed for KACC Alumni. Mr. Kelley has learned through his involvement with the Economic Alliance, Workforce Development and Community Colleges how valuable KARVES is as we reach out and connect well within our tri-county area. The first of the three surveys is included in the board packet. Mr. Kelley will ask each home district to share the survey (SurveyMonkey Link) with their Boards.
- f. Welding Journal: Mr. Kelley was delighted to report KACC's Welding program was featured in this monthly publication, highlighting the fact KACC was awarded a \$25,000 grant through the American Welding Society Foundation. Welding Instructor, Mike Gall, along with his teacher assistant, Terry Erickson worked together to submit the grant. Mr. Gall will order new welders. The expansion to a Zero hour has worked well thus far. Mr. Kelley is extremely proud of the dedication and motivation of these students and their instructor.

DISCUSSION/ACTION ITEMS

- 5) 2021-2022 School Calendar – Second Review and Final Approval: The 2021-2022 KACC School Calendar was presented in the Board Packet. A motion by Mr. Cox, seconded by Ms. Harrod at 8:44 a.m. to approve the 2021-2022 KACC School Calendar. Motion passed with unanimous voice-vote.
- 6) 2021-2022 Preliminary Enrollment Numbers: Mr. Kelley said registrations for next year are still being submitted. Mr. Guerin reported the final date for registrations is February 26.
- 7) District Board of Education Survey: This was addressed in Director's Comments.

PRINCIPAL'S REPORT

- 7) Mr. Guerin thanked everyone for attending and then spoke on the following topics:
 - a. SRO/Student Meetings: Mr. Guerin reported Officer Powell has met with all KACC students to address dealing with police officers, how to handle oneself during a traffic stop, etc. The information, accepted well by students, lead to good interactions, questions and stories shared.
 - b. Internship updates:
 - i. C.N.A. Students will begin clinical rotations next Tuesday. Mr. Guerin spoke about the great job the KACC C.N.A. staff has done to pull this all together during this unprecedented year. We are very much looking forward to working with Amita Health - Our Lady of Victory.
 - ii. Auto Technology will have 20 students attending internships beginning Tuesday.
 - iii. Early Childhood Education will initiate internships for their students at local preschools/day care centers.
 - iv. Mr. Kelley, KACC Career Coaches and Health Occupations Staff are continuing to work on the Riverside Summer Internship program beginning this June.
 - c. National Technical Honor Society (NTHS): Mr. Guerin reported there were 73 students approved for NTHS membership. Student photographs were taken and will be used to create a virtual ceremony with the assistance of Logan Miller and his Multimedia Video Production students. The ceremony will be released on social media on February 25 at 7:00 p.m. It will be wonderful.

- d. Remote Learning Planning Day: Ms. Jasmin will be presenting a program focusing on dual modalities – teaching live and remote simultaneously. KACC faculty staff is looking forward to this professional development opportunity.
- e. March 5: Mr. Guerin will hold individual program meetings to review curriculum and preliminary enrollment numbers with each instructor on an individual basis.
- f. March 18: Life Safety Committee will meet at KACC to review Life Safety Plan and gather suggestions for updates/changes.

ADJOURN

There being no further business, a motion was made by Mr. Cox, seconded by Ms. Harrod at 8:53 a.m. to adjourn the regular meeting of the KACC Executive Board. Motion carried by unanimous voice vote.

As Recorded By: _____

Tonya Evans
Board Secretary

Attested By:

Richard Decman, Ed.D.
Chairman Pro-Tem